

Dakota High School Club - Donation Request Form

Date request submitted ____/____/____

Date funds are required ____/____/____

Organization _____

Number of Participants _____

Coach or Advisor _____

Financial Amount Requested \$ _____

Phone & Email _____

(Including Shipping & Handling Charges)

Item(s) Requested & Reason Needed: _____

Who is using the requested item(s): _____

What benefit does the requested item(s) give to the Students: _____

Bid #1 Amount \$ _____ Company or Store _____

If requested funds are for \$500.01 or more, bids #2 & #3 are required to be completed.

Bid #2 Amount \$ _____ Company or Store _____

Bid #3 Amount \$ _____ Company or Store _____

Explanation if unable to secure 3 bids: _____

Requests can be emailed directly to the Dakota Boosters Fine Arts Trustee, Service Trustee, or Sports Trustee that best represents your request (see next page) or can be placed in the Booster mailbox (DHS main office).

Rules for Donations:

1. There will be **NO** reimbursement of purchases without prior approval from the Boosters Board.
2. Requests should be submitted to the Fine Arts Trustee, Service Trustee, or Sports Trustee.
3. Requests for 500.00 or less require one bid. Requests for 500.01 or more require 3 bids or an explanation of why you cannot secure 3 bids.
4. Attach a copy of the bids, photo or graphic illustration and a complete description of requested items.
5. All requests for donations must be submitted 72 hours prior to General Meeting in order to be added to the General Meeting agenda for discussion.
6. If requested by the Booster Board, the requestor must attend a meeting for review of the request & answer any question

Booster Completion Only:

Request received by: _____

Request approved by: _____
Fine Arts Trustee / Service Trustee / Sports Trustee

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Dakota Booster Board Members:

President - Mary Lou Gura-Saputo

Vice President - Kitty Vallee

Treasurer - Shari Burnham

Secretary - Dawn Schlitt

Sports Trustee - Don Gusse

Fine Arts Trustee - Kimberly Didia

Service & Scholastic Leadership Trustee - Kyle Lefief

Volunteer/Donation Trustee - Joyce Cronin

IT/Marketing Trustee - Connie Marie Falmer

Student Trustee - Taylor Burnham

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dongusse@yahoo.com

kimberlydidia.nd@gmail.com

kylelefief@yahoo.com

jcronin_1@yahoo.com

conniefalmer@gmail.com

2019/20 Upcoming Meeting Dates:

(7:30 PM Start)

Monday, January 13th, 2020

Monday, February 10th, 2020

Monday, March 9th, 2020

Monday, April 20th, 2020

Monday, May 18th, 2020